

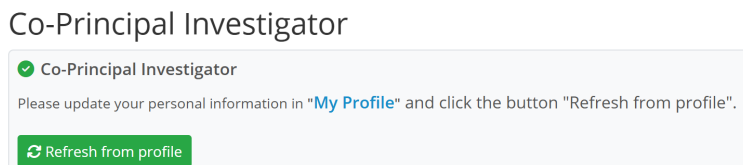
Why do personnel costs already entered do not appear in the cost overview?

Problem: Personnel costs have been entered in the "Personnel costs" table. However, these costs do not appear in the "Cost Overview" table.

The table "Cost Overview" provides an overview of planned costs per cost category and institution. To do that, the system must be able to attribute the costs to the institutions which participate. This information comes from the Profiles of the key researchers once the data has been imported into the Role of the key researchers.

How to resolve the issue?

1. Complete the information required in the Profile, in particular enter your "Primary affiliation"
2. Go to "My Proposals and Roles" (Top menu) and then click on **Principal Investigator and Coordinator** or **Co-Principal Investigator** on the page (text in red as the Profile is not completed)
3. Click on the green button (Refresh from Profile)



The system then imports the data of your Profile into the proposal and thus is able to attribute the costs to the institution. Costs should then be displayed correctly in the "Cost Overview" table.

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