

# LS26 / Short Proposal / Register & Login

All proposals must be submitted electronically via the WWTF's Funding Portal.

## Registration

1. Go to <https://fundingportal.wwtf.at/>
2. Go to "Register" in the top menu
3. Enter your registration data (\*indicates mandatory fields)
4. You will receive an email to confirm registration

If you are a PI, please register and complete your profile as early as possible because your profile information is used in the other parts of the proposals (e.g., your institution).

Please note that the person who initially registers must not necessarily be the PI&C of the project. The PI&C and co-PIs can be invited to the proposal at a later time.

Administrative staff (e.g., institutional grants office, project assistants) can also create a proposal and invite PIs. Only in this case can a proposal be edited by both PIs and administrative staff (i.e., administrative staff cannot be invited to an existing proposal created by a PI). This allows research support and admin personnel to first check the requirements for submitting a proposal and provide support from their own account during the submission process.

## Login

1. Go to <https://fundingportal.wwtf.at/>
2. Login with your credentials