

# Gender Equality Plan / What to consider in annual and final reports

The full version of the WWTF Gender Equality Plan is available [here](#). The points shown here are those parts of the Gender Equality Plan that must be taken into account during the reporting of your project.

## Gender in research teams: equal opportunities in research

- Report on the gender balance in your team with a focus on position and contract category / hours worked on the project according to the template provided by WWTF in the Funding Portal.
- Reflect on whether working conditions have allowed members of staff to combine work and family life in a satisfactory manner and include your considerations in the report.

## Gender in research content

- If the research project involves humans as research objects, are there any project results differing between the sexes and genders?
- If the research does not directly involve human subjects, has the gender dimension been sufficiently considered (e.g., relevance, impact of findings)?
- Has sex/gender differentiated data been collected and analysed throughout the research cycle according to the sex variable? Are other relevant variables analysed with respect to sex? Are these findings part of the final publication and project report?

## Gender in communication

- Please use gendered writing styles in German and English
- Please be aware of gender bias in communication and aim for unbiased communication, e.g., presenting pictures of the whole project team rather than just the PI.

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