

ARCHIVIERT / ME/CFS Call 2026 - Fellowships

This is a call for **early career ME/CFS researchers to conduct a six month research stay** at a research organisation in Vienna, Lower Austria or abroad.

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Call Facts

This is a call for **early career ME/CFS researchers to conduct a six month research stay** at a research organisation in Vienna or abroad.

Scope of the Call

This call is open to early-career ME/CFS researchers seeking to undertake a six-month research stay in Vienna, Lower Austria or abroad. The ME/CFS Fellowship programme aims to strengthen the ME/CFS community by supporting excellent young scientists and promoting the exchange of expertise. The programme provides a stipend for fellows to learn new methods and techniques in renowned laboratories in Vienna or abroad. The fellowship should help young researchers forge and strengthen international connections early in their career.

Who can apply?

- Early career researchers starting at PhD level (exceptions may be made for outstanding young researchers who show academic success at an earlier stage of education)
- Applicants must either: 1) be currently based at a university or non-university research institution in Vienna or Lower Austria and seek to conduct a research stay outside of Austria; or 2) be currently based outside of Austria and seek to conduct a research stay at a university or non-university research institution in Vienna or Lower Austria.

Project Duration

- 6 months

Funding

- Total call volume: € 200,000
- Fellowship budget: up to € 40,000 per person
- Personnel and non-personnel costs can be claimed
- Max. 30% non-personnel costs
- Max. 20% of the budget outside of Vienna
- No overhead costs

Timeline

- Deadline: February 3rd, 2026, 2pm CET
- Expected funding decision: late March, 2026
- Fellowship should start latest in June, 2026

Process

- Selection through an international jury
- Application via WWTF Funding Portal

All interested parties (both potential fellows and hosts) are encouraged to register on the following matchmaking platform: <https://www.b2match.com/e/me-cfs-fellowship/>

Call Specifications

About

This document specifies the process, criteria, and instrument of this call. It is aimed at applicants wishing to submit a proposal in the ME/CFS Call 2026 - Fellowships call. For further information regarding the funding and submission guidelines, as well as references to WWTF policies, please consider the following documents:

<u>Submission Guideline</u>	Guide to creating, editing and submitting a proposal
<u>WWTF Funding Guideline</u>	General guideline for WWTF funding activities (<i>German only</i>)
<u>Guideline for Good Scientific Practice</u>	Guidelines by the Austrian Agency for Research Integrity
<u>Open Science Policy</u>	Open Science Policy of WWTF
<u>Gender Equality Strategy & Plan</u>	Gender Equality Strategy & Plan of WWTF
<u>Accounting Guideline</u>	Specifies accounting for funded projects (<i>German only</i>)

Scope of the call

This call is issued within the WWTF "Additional Measures" ("Ergänzende Instrumente") specified in the [WWTF Funding Guideline](#).

This call is open to early-career ME/CFS researchers seeking to undertake a six-month research stay in Vienna, Lower Austria or abroad. The ME/CFS Fellowship programme aims to strengthen the ME/CFS community by supporting excellent young scientists and promoting the exchange of expertise. The programme provides a stipend for fellows to learn new methods and techniques in renowned laboratories in Vienna or abroad. The fellowship should help young researchers forge and strengthen international connections early in their career.

Why ME/CFS?

Myalgic Encephalomyelitis / Chronic Fatigue Syndrome (ME/CFS) is a complex and poorly understood chronic disease. As part of the family of post-acute infectious diseases, it is characterised by a wide range of complex and serious, debilitating conditions with a variety of symptoms. This includes the cardinal symptom post-exertional malaise. Other symptoms like sleep dysfunction, pain, neurological/cognitive manifestations, as well as autonomic, immunological, and neuro-endocrinological symptoms are part of ME/CFS. Individuals with ME/CFS often do not return to pre-disease levels of activity. The cause of ME/CFS is currently unknown. ME/CFS affects individuals of all ages, ethnicities, and socioeconomic groups. It is estimated that in Austria up to 80,000 patients suffer from ME/CFS, with women being more likely to be diagnosed than men.

The focus of this fellowship is on learning and exchange of techniques that advance the understanding of post-acute infectious diseases such as ME/CFS. However, grantees investigating other post-acute infectious diseases that show substantial post-exertional malaise in their phenotype are also eligible for funding. Please note that researchers solely addressing observational projects in clinical settings and health service research do not fit the scope of this call.

Phenotypic Characteristics

ME/CFS: The definition of ME/CFS must align with one or more of the following international consensus criteria:

- [Canadian Consensus Criteria \(CCC\) or the revised CCC](#)
- [International Consensus Criteria](#)
- [NICE Guidelines](#) for ME/CFS
- [IOM 2015 Diagnostic Criteria](#)

Post-acute infectious diseases (PAIS): Other post-acute infectious diseases may also be investigated as part of the proposed fellowship. Recent research has shown significant overlap in the biological mechanisms between a wide range of post-acute infectious diseases. Early career researchers investigating other post-acute infectious diseases (e.g., long COVID) are therefore also eligible to apply for this fellowship. To be included in the scope of this call, the disease to be studied must meet the phenotypic criteria of post-exertional malaise as defined by one of the above-mentioned international consensus criteria.

ME/CFS Fellowship: What we expect

Early career researchers who wish to apply in this call must either: 1) be currently based at a university or non-university research institution in Vienna or Lower Austria and seek to conduct a research stay outside of Austria; or 2) be currently based outside of Austria and seek to conduct a research stay at a university or non-university research institution in Vienna or Lower Austria.

The aim of this call is to strengthen the ME/CFS research community globally, with a particular focus on Vienna. Through the fellowships, early career researchers should:

- **Develop core research and technical skills:** Grantees should receive training in and acquire new skills relevant for ME/CFS research. This may include designing, performing, and interpreting experiments, mastering associated experimental techniques, and developing strong foundations in experimental design, statistical methodology, and/or quantitative / qualitative reasoning.
- **Contribute to strengthening of collaborations between research groups:** Grantees should benefit from and contribute to conducting research in different lab groups and cultures. Grantees are encouraged to engage in community activities to promote exchange and collaboration across ME/CFS labs.
- **Career development:** Grantees should continue to develop essential professional skills, such as critical thinking, project management, communication, organization, and the ability to work independently and as part of different teams. Applicants should also demonstrate how their research stay contribute to their career development.
- **Broader Impact and Scientific Engagement:** Grantees are encouraged to think beyond the lab bench and understand the broader impact of their ME/CFS research.

Important Technicalities

- **The overall duration is limited to 6 months.** If applicants must deviate from this timeframe, this must be indicated and strongly justified in the application. A fellowship duration of 6 months is strongly recommended.
- **Fellowships must start at latest in June, 2026.** This timeline for start of fellowships is mandatory.
- **The fellowship contract** will be signed between WWTF and the Viennese research institution of the outgoing/incoming grantee in accordance with WWTF's funding guidelines and role as local funder in Vienna. For more details, [please see here](#). If you are outgoing/incoming from/to an institution based in Lower Austria, the contract will be signed between the State of Lower Austria and the outgoing/incoming grantee. For more details, [please see here](#).
- **All applicants must submit a Letter of Intent (LOI)** from the host lab / working group: All applications must include a letter from the host group, with the following information:
 - The name of the applicant
 - The name of the responsible PI at the Host Institution
 - The timeframe of the research stay
 - The expected role of the applicant within the working group and
 - The Host Lab / Working group's approach to mentorship and guidance for the duration of the fellowship
 - Signature of the responsible PI of the Host Institution

Community Building

Funded fellows will participate in WWTF and [WE&ME](#) public relation activities to promote the outcomes of this call. This includes featuring research projects online, contributing to other multimedia activities and/or presentation of their research work at stakeholder meetings relevant. To strengthen the ME/CFS research community, funded fellows will also be invited to participate in further community-building activities.

Financing of this call

This call is co-financed by four parties:

- The Wiener Philharmoniker generously dedicated their annual Neujahrskonzert philanthropy to [ME/CFS activities](#)
- The [WE&ME Foundation](#) which, was established in 2020 by the Ströck family and is situated in Vienna, Austria, where the family is renowned for their "[Ströck](#)" bakeries. The Ströck family and the dedicated WE&ME team are committed to funding groundbreaking research that elucidates the complexities of ME/CFS, and moving closer to effective treatments and a cure.
- In addition, up to two fellowships will be financed by the State of Lower Austria.
- And WWTF.

Up to two additional fellowships can be financed by the State of Lower Austria on top of the regular WWTF budget, if recommended by the international jury.

Submission

All applications must be written in English.

For the submission of the application, please go to the [WWTF Funding Portal](#).

Important information for your submission

Application deadline: February 2nd, 2026, 2 pm CET

The following are mandatory for submission of the application:

- The **Letter of Intent (LOI)** from the future host research group
- **Signatures** of the authorised person at the research institution located in Vienna, either the current home institution of outgoing fellows from Vienna or the future host institution of incoming fellows to Vienna

Eligibility of applicants

The general eligibility of applicants is specified in the [WWTF Funding Guideline](#) (*German only*).

- Early career applicants may be based in Vienna or Lower Austria (Austria) or be based outside of Austria
- Only one application per applicant may be submitted in this call
- Applicants must be early career researchers (i.e., PhD level or above)
 - Exceptions may be made for outstanding researchers in earlier career stages who show academic potential
- Applicants must not have been awarded their PhD more than eight years previous to the submission date
 - Exceptions may be made (e.g.: Career breaks will be considered, care-taking duties, illness, etc)
- Every applicant must submit a CV, which will form part of the evaluation
- Applicants must submit a [LOI from the host institution](#)
- Applicants must submit an authorising [signature](#) from a research institution located in Vienna
- WWTF especially encourages young and female scientists to apply in this call

We do not allow for local fellowships. Our fellows need to make an international movement: if you are located at a research institution in Vienna or Austria you have to go abroad. If you are located outside of Austria, you have to come to a Vienna research institution

Eligible costs

The total budget for the fellowship is €40,000, which will be paid to the home/host institution in Vienna. All costs that are directly attributable to the fellow's activity and are regarded as commonly required in the respective scientific field are eligible for funding. Please also consider the internal guidelines of the home/host institution in Vienna for eligible expenses/costs.

Personnel costs

WWTF is dedicated to funding researchers. Hence, the larger share of the fellowship's budget should be allocated to personnel costs.

- Eligible forms of employment contracts are full-time and part-time contracts as well as marginal employments (“Arbeitsvertrag”).
- Fellows should receive a fair employment contract with at least a minimum wage according to the “Kollektivvertrag” (collective agreement) of the Austrian Universities / non-university research institutions. For staff employed at institutions without a collective agreement, the minimum wage should adhere to the standards of the Austrian Science Fund ([FWF salary scheme](#)).
- Salaries higher than those stipulated in the collective agreement are possible, subject to the agreement from the host institution and justification based on qualifications of the researcher.

Non-personnel costs

Running costs for basic infrastructure (telephone costs, rent) as well as costs for the acquisition of infrastructure and basic equipment are **not** eligible for funding. The following categories of non-personnel costs are eligible for funding:

- **Equipment:** In this call, WWTF funds cannot be used for equipment.
- **Consumables:** Costs for fellowship-related expenses like consumables are permitted. WWTF does not fund consumables that are general and not project-specific (e.g., paper, printer toner).
- **Travel and accommodation costs:** Costs for travel to the host institution and back can be covered if either host/home institution does not provide funding for this. Costs for travel and accommodation for additional scientific meetings and conferences, field work, expeditions, etc. during the fellowship can be funded. Please also consider the regulations of your home and host organizations for travel costs.

- **Publication costs:** Costs incurred for publication activities, e.g., printing costs, article processing charges (for open science), etc. are allowed. This also includes costs for archiving research data in open repositories. Please also consider [WWTF's Open Science Policy](#).
- **Workshop/conferences:** Costs for organizing events, workshops, and conferences as well as for hosting invited speakers are eligible. Other costs: Third-party costs, namely, for external collaboration, consulting, studies, and software development may be funded to a limited extent.

Non-personnel costs should not exceed 30% of the overall budget.

Indirect costs (overheads)

WWTF does not pay overhead costs in this call

Content and structure of the proposal

Proposal (For more details, please see [Submission Guideline](#))

Lay description of your Fellowship activities

Detailed description of your Fellowship activities (Goal, Contribution to your academic career, etc) and LOI upload

Budget overview

Signatures: required from the institutions (research institution located in Vienna (either Host or Home Institution))

Funding and evaluation criteria

The following criteria are used in the evaluation.

- **Scope:** Is the fellowship proposal within the scope of the call as described in the Call Specifications?

The key criteria in the evaluation of proposals are the applicant's **academic potential**, the **additionality** and strategic value for their individual research trajectory, and the quality of the **applicant-host complementarity**.

- The **academic potential** of the applicant is assessed by their accomplishments relative to academic age and their demonstrated research potential to successfully conduct the proposed work.
- **Additionality** evaluates the strategic value of the planned research stay for the applicant in acquiring otherwise unavailable expertise and enriching their career.
- **Applicant and host complementarity** evaluates the match between the applicant's profile, the expertise of the host group, and the suitability of the available resources and feasibility of the proposed fellowship plan

Please note that **career breaks** such as for parental leave, care duty and prolonged illness will be taken into account in the evaluation of the proposals. In order for these to be considered, please provide the relevant time periods.

Gender aspects in the application phase

WWTF's [Gender Strategy and Gender Equality Plan](#) must be considered throughout the application. Please note, that WWTF requests jury members to take into account both gender and specific roles in research team composition, as well as gender in research content during evaluation processes. Besides taking the academic age and atypical career paths into consideration.

Guidelines for good scientific practice and ethics

Compliance with the **rules for good scientific practice**, including the observance of ethical aspects in research, is mandatory. This pertains to the application process and, in case of funding, the actual research work. WWTF is member of the OeAWI and processes apply accordingly.

Your research may include **ethical aspects** that require the approval from an ethics committee/institutional review board.

- If the approval from the ethics committee/institutional review board is required for the planned research, this must be clearly stated.
- Already existing approvals from an ethics committee/institutional review board are eligible for the planned tasks. These need to be submitted with the proposal
- If a new approval from the ethics committee/institutional review board is required for the planned tasks:
 - An acknowledgement of receipt from the ethics committee/institutional review board must be submitted with the proposal
 - The final approval (“Votum”) must be submitted to WWTF the latest before the fellowship starts
- Should it not be possible to obtain a final ethical approval before the jury meeting due to reasons which are beyond the control of the applicant, the applicant must explain the reasons in the application and send the preliminary approval to the responsible call manager once received.
- The approval by the ethics committee should be specific for the planned WWTF project.
- Non-compliance will result in the rejection of the proposal on formal grounds.

Call Specifications

Open Science

WWTF requires compliance with its [Open Science Policy](#). This document outlines the rights, roles and responsibilities of WWTF, researchers, and research organizations.

Use of generative AI in the application process

WWTF recognizes that the use of genAI tools is pervasive and can facilitate proposal writing, for example in relation to improving written language. However, substantial use of genAI must be declared as such for the sake of transparency.

“Substantial use” is defined in line with the European Commission’s definition: “[...] using generative AI as a basic author support tool is not a substantial use. However, interpreting data analysis, carrying out a literature review, identifying research gaps, formulating research aims, developing hypotheses, etc. could have a substantial impact.” (EC 2024: Living Guidelines on the responsible use of generative AI in research.)

This mainly concerns critical parts of scientific relevance, such as hypothesis formulation and the scientific project plan. Applicants will be required to provide statements on the use of generative AIs at both the short and full proposal stages. WWTF emphasizes the importance of human responsibility for the content submitted at all stages of the application process.

WWTF does not allow the use of genAI in the evaluation process.

Selection and decision process

The core element of WWTF's decision-making processes is an **international jury** mandated to make a funding recommendation to the WWTF boards.

- The jury is comprised of international experts selected by WWTF that have no current affiliation to an Austrian institution
- Applications will be evaluated by a jury panel with expertise covering a range of proposals.
- Please note that there is no opportunity for rebuttals to either recommendations by the jury panel or decisions by the WWTF Board of Directors.

Formal eligibility check by WWTF

WWTF office conducts a formal eligibility check of the application based on the criteria outlined in the [WWTF Funding Guideline](#). Substantial deficiencies and missing sections in the application will lead to the exclusion of the application from further evaluation and rejection on formal grounds. The strict timeline of the call does not allow for applications to be sent back to the applicants for amendments.

Evaluation of applications

- Each application is independently assessed by at least two jury members based on the evaluation criteria.
- The jury decides in a meeting (online) if a proposal should be recommended for funding. The result is a recommendation for each project: "to be funded" or "not to be funded".

Formal funding decision

The jury recommendation will be **formally confirmed** first by the WWTF Advisory Board and then approved by the WWTF Board of Directors.

- The decision may include budget cuts as well as additional conditions and recommendations.
- Unsuccessful applicants will also receive a short statement by the jury explaining the main reasons why the project was not selected for funding.

Funding contract

In case of funding, WWTF office will contact the applicants to draw up the funding contract.

- Projects may start immediately and should start no later than 3 months after the formal funding decision by the WWTF Board of Directors (March 2026).
- The formal funding contract will be signed between WWTF and the Viennese host or home institution of the applicants.
- For universities, this is a project according to §27 of the Universities Act 2002. The institution then authorizes the respective fellow to sign for the full scientific and financial responsibility of the project.
- For grantees at an institution based in Lower Austria or incoming to an institution to Lower Austria, the funding contract will be signed between the Lower Austrian institution and the State of Lower Austria, grant administration will be handled by the State of Lower Austria (not WWTF)

Public relations and community activities

Funded fellows will participate in WWTF and WE&ME public relation activities to promote the outcomes of this call. This includes featuring research projects online, contributing to other multimedia activities and/or presentation of their research work at stakeholder meetings relevant. To strengthen the ME/CFS research community, funded fellows will also be invited to participate in further community-building activities.

Monitoring and reporting

Funded fellows are committed to delivering one final report and participating in evaluation and monitoring. The Fellowships must conclude the latest by December 2026 (no extensions will be granted).

Details: [Accounting Guideline](#) and [Reporting Guideline](#).

Submission Guideline

This application must be submitted by the early career researcher. In order to submit the proposal, WWTF requires a letter of intent (LOI) from the host institution and a signature from the authorising person at the Viennese institution involved (either host or home institution).

Register & Login

Register

- Go to <https://fundingportal.wwtf.at/>
- Go to “Register” in the top menu
- Enter your registration data (*indicates mandatory fields)
- You will receive an email to confirm registration.

Please complete your profile as early as possible because your profile information is used in the other parts of the proposals.

Login

- Go to <https://fundingportal.wwtf.at/>
- Login with your credentials

Create a new proposal

1. Go to “Calls” in the top menu
2. Select the ME/CFS Call 2026 "ME/CFS Fellowships" Call
3. Click “Create new proposal” à a new proposal will be created. **Please note that a maximum of one application per applicant is permitted in this call.**
4. Once created, you will find your application under “My Proposals & Roles” in the top menu. You can delete your application at any time. Applications that are not submitted will be deleted automatically after the submission deadline.

The Funding Portal will save your entries and changes automatically. You can pause data entry at any time. All information will be available again upon your next login.

Provide your personal data

Step 1: Go to “Personnel and Institutions”

- Please click “I am the Applicant” (= you will then be named Principal Investigator and Coordinator)
- Add the name of your intended host institution
- Upload the letter of intent as PDF (max number of 2 pages allowed)

Step 2: Complete your “Profile”

Applicants need to complete the section “My Profile”.

1. Go to the tab “My Profile” in the top menu to fill out or update your profile. This information needs to be entered only once.
 - Please upload or update your CV based on the template provided:
[wwtf_cvtemplate_project.docx](#)
 - This is a standardized CV for WWTF projects. Please delete the section not relevant for your application accordingly.

Step 3: Complete your “Role”

- Under “My Roles”, click on your role below the title of the proposal. Go to “My Proposal & Roles” in the top menu. **You can update the personal information by clicking on “Refresh from profile”. The system will check if there is new information in “My Profile” and update this section accordingly.**
- Select your staff category. Following staff categories are allowed:
 - Postdoc
 - PhD Candidate
 - MA/BA Student
- Select the Home affiliation with which you want to apply for the proposal.
- Check the box under “Affirmation” to confirm acknowledgement of and compliance with guidelines from WWTF and additional relevant organisations.

Curriculum Vitae and List of Publications

Please use the **CV template** provided. This is the correct template: "**All other calls: wwtf_cvtemplate_project.docx**". **Please remove or rename the categories not relevant for your application**

Do not exceed 2 pages for the CV, as the system will not accept the upload of documents longer than 2 pages

- List all items in reverse chronological order.
- For each of the selected publications (max. 10), provide 1-2 sentences outlining the relevance of the publication for the proposal.
- If possible, please also provide a link to a more detailed list of your publications. This may be your institutional website, personal website, an ORCID profile, Google Scholar profile, etc.
- Describe additional qualifications or skills that are relevant for the success of the project. These may extend beyond scientific skills to experience in leadership, supervision, Open Science, etc.

Fill out the proposal

The proposal can be accessed under "My Proposals and Roles" in the top right menu.

The proposal is comprised of five chapters (each under a tab):

- Basic Information
- Personnel and Institutions
- Project
- Budget
- Signatures

A chapter with a **red alert symbol** indicates that it is incomplete. Within the marked chapter, click on the red symbol(s) beside individual sections to highlight the fields requiring attention. A **green checkmark symbol** indicates that the information in the chapter is complete.

Please note that the symbols might not refresh immediately even if the information in the chapter is complete. Changing to another chapter and going back to the other will refresh the symbol.

Chapters to fill out

Basic Information

This chapter contains basic information about the proposal, including title, scientific disciplines involved, keywords and duration.

Please note:

- Scientific Disciplines: Fields will be suggested as you type. WWTF uses the [ÖFOS classification system of Statistik Austria](#).

Personnel and Institutions

This chapter contains information about the applicant and the host institution

- Applicant: Information will be transferred from your Role
- Host institution
- [Letter of intent](#)

Project

In this chapter, details about the Fellowship will be asked

Lay summary of your Fellowship activities: Please provide a description of your Fellowship that is suitable for the general public. This will primarily be used by WWTF for communicating your work to non-experts for fundraising and public relations purposes. *(1,000 characters)*

Scientific description of your Fellowship activities: Please provide a concise scientific abstract of the project. *(2,000 characters)*

Expertise: This section should primarily focus on you as the researcher, demonstrating your capability, maturity, and suitability for the proposed fellowship. What key skills and knowledge do you currently possess that are essential for successfully executing the fellowship? How does your past experience and current expertise specifically prepare you to perform your work during the time of the fellowship? *(5,000 characters)*

Workplan: Reflect on (1) What do you want to achieve, (2) Why the work you will do during your fellowship is important for your field and (3) What specific new research methods, techniques, or tools will you be able to acquire or master during the fellowship? What is the timeline for your fellowship? (7,000 characters)

Career Aspects: How does the fellowship fit into your long-term academic goals? How do you expect this fellowship to accelerate your career trajectory and your professional network? (5,000 characters)

Ethical considerations: Indicate if ethical approval of an ethics committee or institutional review board is required for the project. If so, please describe the potential ethical aspects and upload the ethical approval(s) as a single PDF. There is no page limit for the approvals, but the document may not exceed 10 MB. If no ethical aspects are identified, please provide a brief statement. (500 characters).

Please note that **potential sex/gender aspects of the research topic** and should be considered throughout the application (see “Call Specifications” document). These should be briefly described where appropriate in the relevant sections.

If ethical approval has already been obtained, please upload the appropriate documents. In case a new ethical approval is pending, an acknowledgement of receipt from the ethics committee/institutional review board must be submitted with the proposal. The final approval (“Votum”) must be submitted to WWTF at latest before the start of the fellowship.

Data Management: We encourage applicants to consider and briefly address the following points as appropriate (500 characters):

- What kind of accompanying metadata and documentation will help others identify, discover, reuse, and/or reproduce the research data?
- How will data for sharing and preservation be selected?
- When will data be shared?
- In which repositories will data be archived? How long will data be retained?
- What persistent identifiers (e.g., DOI) and usage licenses (e.g., CC BY) will be used?

Use of generative AI (max. 500 characters)

Please describe if and how GenAI has been used in developing your research proposal. [Please see further details here.](#)

Budget

Please note the following guidelines for the budget:

- Non-personnel costs **should not exceed 30%** of the total requested budget.

- The complete budget will be transferred to the research institution in Vienna (Host or Home institution).

Due to the budget size for the Fellowship, WWTF does **not** pay overheads in this call

Before filling out the budget, please ensure that all information relating to your profile, your role in the project, and the host institution has been completed. If this information is incomplete, neither you nor your host institution will be shown.

Personnel costs

- Specify if the applicant will be financed by WWTF. Please note that you can only indicate time commitment to the project for one full year (full time equivalents). A mixture of WWTF and in-kind financing is permitted.
- Enter the annual salary that corresponds to 100% employment. The total funding requested for each person will be automatically calculated. The system automatically calculates the costs per given time duration (in this case: 6 months).

Please be aware that the system automatically calculates the aliquot sums for your 6 month research stay

Non-personnel costs

- Add rows to provide a concise overview of all non-personnel costs directly related to the Fellowship. Please select the institution and cost category from the dropdown menus.
- Costs for basic infrastructure are **not** permitted.
- WWTF strongly encourages open access publications. Costs for Article Processing Charges (APCs) may be requested.
- Costs for data management purposes (e.g., curation, storage) are eligible.
- Costs for travel, accommodation, etc.: to be covered by personnel costs or separate under non-personnel costs

Cost overview

This is where you see all budget divided into personnel and non-personnel costs.

Explanation of cost planning

- Please provide an explanation of cost planning principles, also indicating access to resources that are already available. *1000 characters*).

Disclosure of other applications for funding

- If you have applied for funding for this project (or parts thereof) at other organisations, please indicate this here. This will not impact the evaluation of this proposal.
- WWTF allows the simultaneous submission of proposals at other funding organisation. However, WWTF does not permit double funding.

Signatures

Applications require the signatures of the authorized person(s) at the home/host institutions located in Vienna.

- Please consult the institutional research services regarding the person mandated to sign the proposals and plan sufficient time to obtain their signature
- Enter the name of the authorized person in the online form. This information will be included in the PDF to be signed.
- Download the PDF using the link “You can generate the signature sheet here”.
- Signatures may be provided in various formats
 - Add a scanned or physical signature, and upload the form; or
 - Insert an electronic signature (e.g., A-Trust, Handysignatur) and upload the form. Please note that electronically signed PDFs cannot be merged into a single document.

Submit the proposal

Once all symbols in all chapters are marked by **green checkmarks**, the proposal can be submitted. The “Submit” button is at the bottom of the “Signatures” chapter. The PI&C will receive an automatic confirmation email when the Funding Portal receives the completed submission.

No changes are possible after the application has been submitted. After the indicated deadline, submission is no longer possible. Unsubmitted proposals will be excluded from the ensuing evaluation process and deleted shortly after the submission deadline.

You can access your submitted proposal as PDF on the page “My Proposals and Roles”.

Contact



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